

**NOTICE OF THE MEETING
OF THE BOARD OF DIRECTORS
CAREERSOURCE FLAGLER VOLUSIA
329 BILL FRANCE BLVD
DAYTONA BEACH, FLORIDA**

**9:00 A.M. – 10:30 A.M.
March 29, 2019**

**AGENDA
Conference Call-In Number: 1-888-585-9008
Conference Room Number: 175-561-745**

The Board members are reminded of conflict of interest provisions. In the event of a conflict, please refrain from voting, declare the nature of the conflict and be sure to complete the proper form for recording with the minutes.

- I. **Welcome and Roll Call**
 - 1. Acknowledge Guests from General Public
 - 2. Public Comments

- II. **Consent Agenda Approval**
 - Consent Agenda:
 - 1. Board of Directors Meeting Minutes – January 17, 2019 Page 1
 - 2. On-the-Job and Customized Training Agreements Page 6

- III. **Related Party Training Agreements**
 - 1. Giles Electric Company Page 9

- IV. **DEO Annual Performance Presentation –Department of Economic Opportunity**

- V. **Presentation and Board Discussion regarding Gig Economy**

- VI. **Chair’s Comments**

- VII. **Executive Committee Report**
 - 1. Minutes – February 28, 2019 Page 10
 - Ratify the Actions of the Executive Committee

- VIII. **Board Member Comments**

- IX. **Recent Highlights**

- X. **President’s Comments**

- XI. **Informational Items:**
 - 1. Performance Update
 - 2. Finance Update
 - 3. Strategic Goals Update

- XII. **Adjournment**

Next meeting of the Board is scheduled for May 24, 2019

**MINUTES OF THE MEETING
OF
CAREERSOURCE FLAGLER VOLUSIA**

JANUARY 17, 2019

A Meeting of the Board of Directors of CareerSource Flagler Volusia, was called to order at 4:00 p.m., on the 17th day of January 2019 at Houligan's Restaurant, located at 1725 W. International Speedway Blvd., City of Daytona Beach, in the State of Florida, pursuant to written notice fixing said time and place; the same being filed and attached to these minutes.

Mr. Carlos Valderrama Chaired the meeting and Ms. Ann Lesizza served as Recording Secretary. Mr. Valderrama requested introductions in lieu of calling the role and the Recording Secretary noted each person present.

The following members were present:

Ms. Mary Jo Allen, Executive Director – Halifax Health Hospice & Palliative Care
Ms. Nancy Bradley, Administrator – Daytona College, LLC
Ms. Denise Breneman, County Director – Special Olympics Florida
Mr. Rob Ehrhardt, Director – Volusia County Division of Economic Development
Mr. Mark Lanham, Store Manager - Walgreens
Dr. Aubrey Long, Vice President – Business & Community Development - Bethune-Cookman University
Ms. Bonnie Madden, Director of Practice Operations – Advent Hospital Flagler
Mr. Bret Schmitz, President – Hudson Technologies
Ms. Cheryl Tanenbaum, SVP & CFO – Intracoastal Bank
Mr. Bret Schmitz, President – Hudson Technologies
Mr. Carlos Valderrama, Manager – Valderrama Partners, LLC
Mr. Tyrone Walker, Jr., Consultant - Primerica
Mr. John Wanamaker, CCIM – Coldwell Banker Commercial AI Group

The following guests were also present:

Ms. Robin King, President & CEO – CareerSource Flagler Volusia
Ms. Ann Lesizza, Chief Administrative Officer – CareerSource Flagler Volusia
Mr. Charles Howell, Vice President-Business Development & Technology – CareerSource Flagler Volusia
Ms. Christine Sikora, Vice President-Innovative Workforce Solutions - CareerSource Flagler Volusia
Ms. Jennifer Campbell, Chief Financial Officer – CareerSource Flagler Volusia
Ms. Kathy Spencer, Director of Business & Career Services - Case Management Inc.
Ms. Kim Houghton, Supervisor – Vocational Rehabilitation

Mr. Arthur Loeffler, CPA – CEO/CFO – American Radionic Company
Mr. Eric Remington, Chief Technology Officer - DME
Ms. Renee Stauffacher, Director – Flagler County Schools/Technical Institute
Mr. Derek Triplett, Non-Board Executive & Finance Committee Member – 3D Trip Enterprises, Inc.
Ms. Velma Lowe, Managing Director of Operations – Career Steps, Inc.
Ms. Kathy Spencer, Director of Business and Career Services – Case Management, Inc.
Ms. Donna Runge, DEO Administrator – Department of Economic Opportunity
Mr. Keith Nordon, President & CEO – Team Volusia EDC
Mr. Brad Harris, Business Manager – Volusia County Economic Development
Dr. Jerry Parish, Chief Economist & Director of Research – Florida Chamber Foundation
Mr. John Davis, Executive Vice President – Orlando Regional Chamber of Commerce
Mr. Remie Beaulieu, Senior Network & Systems Engineer – CareerSource Flagler Volusia
Ms. Jamie Newcomb, Professional Services Coordinator – Career Steps, Inc.*
Ms. Jenny Stumbras, Business & Community Development Manager- Career Steps, Inc.*
Ms. Judy Brown, Innovation & Processes Manager – Career Steps, Inc.*
Ms. Michele Coston – General Public Guest
Mr. John Hoag – General Public Guest
Ms. Sherry Norris – General Public Guest

*via Conference Call

Mr. Valderrama called the meeting to order and stated that the January meeting is generally the planning meeting for the Board where the direction for the coming calendar year is determined. He announced that a public comment request from Ms. Michele Coston had been received and Ms. Robin King forwarded Ms. Coston's comment, along with recorded phone messages, to the Board members prior to the meeting. The comment is included in these minutes. Mr. Valderrama offered Ms. Coston four minutes to make any additional comments. Ms. Coston spoke for a few minutes and expressed concerns.

“Comment: I would like to understand how you inform the public in laymen terms, on the WIOA and its Core Programs? How did you disseminate information this past year to the targeted populations that these very Core programs were created for? Is the Board aware that the governors report on homelessness showed an increase in couch surfers/dislocated people and people jumping house to house to keep a roof over their heads as they were not making ends meet? (this being the very targeted population where parts of the WIOA Core had also been invisible to the public) Who is held accountable when someone enrolls in a WIOA core program that they qualify for, and no followup is rendered? Why is there no tracking system as to how many people enroll in programs and how many people actually are followed up with, and being helped, in

many of your sister agencies? (How many people you serve is different from how many people actually get sustainable employment, would you agree?) What does One Stop mean as per the statutes? and who is responsible for knowing all about each and every Core Program that the tax payers are paying for? As per DOL attorney general audit, who was responsible for stealing 4.5 million and more....from the Senior work program this past year? The public has a right to know, would you agree? (the very program I enrolled and qualified for and was totally ignored). Why isn't Career Source and its sister agencies working at the neighborhood level and making all core programs visible to the public on a continuous basis? Why not place a table at Walmart and Target and at senior communities like the one I live in, and inform people of the programs that can help them? Why are wages so low when cost of living has tripled? And why are OJT jobs mostly designed for men? And why is Career Source's main focus only on small business development and not more so on the entire Core of WIOA? Citizens deserve these questions to be answered to help give a better understanding of what your doing. I am sincerely eager to learn more about what your doing to help our community and mighty workers, find sustainable income, and to learn how you will be preventing an additional increase in couch surfing and dislocation population this year."

Mr. Valderrama announced that the next item was the Consent Agenda. He stated that the members had received the items prior to the meeting. He requested a motion for approval.

1. Upon motion duly made and seconded, the Consent Agenda was unanimously approved.

Next, Mr. Valderrama introduced Mr. John Davis, the Executive Vice President for the Orlando Regional Chamber of Commerce, a division of the Orlando Economic Partnership. He provided a brief background of Mr. Davis. Mr. Davis addressed the Board members and guests and explained that the Partnership was formed following the merger of the Central Florida Partnership and the Orlando Economic Development Commission. The Orlando Economic Partnership is a public/private partnership which encompasses Central Florida's counties; Brevard, Lake, Orange, Osceola, Polk, Seminole and Volusia. Mr. Davis discussed the area's population and job growth. Mr. Davis stated that the Partnership's mission is future-focused with the ultimate goal to create broad-based prosperity for the entire region. He presented the "Launch to Tomorrow", a three-year plan to recast economic development to advance board-based prosperity for the region. The presentation can be reviewed on our web site at <https://www.careersourcefv.com/media/board/OrlandoEconomicPartnership.ppsx>

Next, Mr. Valderrama next introduced Dr. Jerry Parrish, Chief Economist and Director of Research with the Florida Chamber Foundation. Dr. Parrish is responsible for conducting in-depth analyses on the Florida economy and on solutions to help secure

Florida's future. Dr. Parrish addressed the meeting and stated that when he began his job four years ago with the Foundation, his first assignment was to work on the Florida Scorecard and that is where the metrics are for everything that impacts Florida's economy. The Scorecard can be found at www.thefloridascorecard.org. The data is at state and county level. He discussed the various features of the Scorecard including the live population counter. He pointed out Florida's third grade reading scores and stated that 57% of third graders are passing the third-grade reading level. The 2030 goal is to be at 100%. Dr. Parrish discussed the net new jobs and the population rate. He requested that the businesses and agencies begin their meetings providing these numbers. Doing so would bring focus to the number of new jobs needed between now and 2030 and provides the way to measure progress. He continued to discuss the future of Florida. Dr. Parrish reported that Florida is top in the Southeast for job growth. Of course, jobs don't grow at the same rate all over the state. He presented our local area and job growth is not that high compared to the Orlando area, for example. Dr. Parrish continued to highlight the job growth statics. He explained that metro areas are growing, and the rural areas are depopulating. Dr. Parrish provided information on how the tax base is impacted. The presentation can be found at: <https://www.careersourcefv.com/media/board/thefloridascorecard.ppsx>

Next, Mr. Valderrama reminded the members that several Board Committee meetings were being held soon; the IDC Committee was scheduled to meet on January 29, 2019 and the Career Pathways Committee would be meeting on January 31st.

The Chair called on Ms. Robin King to provide the President's comments. Ms. Robin King addressed the meeting and commented that the presentations they just heard provided a lot of information and the intent was to let us know what is happening at the regional level and state level so we can be aligned in our committees. She reported that earlier in the day, the Able Trust awarded CareerSource Flagler Volusia with a grant of \$64,000 to assist individuals with disabilities to provide training in retail. Ms. King advised that we are currently working with Walgreens and plan to expand that program to additional retail entities. She next advised that we received three additional grants from CareerSource Florida; one to support the STARS program, one specifically to teach seniors basic technology and we received funding to train apprentices with Hudson Technologies. Ms. King announced that the members would be receiving invitations to the Alliance4. Ms. Christine Sikora has been working with Moore Communications on branding for our industry sector focus groups and on February 22, 2019 we will have our six targeted industries in the room along with Volusia County Schools, Flagler County Schools, Daytona State College, Economic Development and many of the cities will participate as well. She stated that we will be presenting ideas for solutions and gathering feedback. The event is being held at the Hard Rock Daytona and breakfast will begin at 7:30 and the meeting will kick off at 8:00.

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Ms. King called attention to the informational items located on the tables and asked if there were any questions. No questions were noted.

There being no further items to come before the meeting, it was adjourned.

Recording Secretary

On-The-Job Training Contracts

Company Name	Trainees	Type of Training	Signed Contract Date	Total Unit Cost
A/C Doctor Complete, Inc	1	Service Technician Level 1	2/11/2019	\$576.00
Alberto Cleaning Solutions	2	Supervisor of Housekeeping	12/19/2018	\$2,856.00
All Phases LLC	1	Paver / Fence Installer	11/15/2018	\$1,059.00
Anew Counseling LLC	1	Medical Assistant	11/28/2018	\$2,592.00
Atlas Behavior Health	1	Medical Secretary	2/21/2019	\$947.20
Blue Water Dynamics (Dougherty)	3	Assembly Engineer, Laminator	12/6/2018 12/10/2018 12/12/2018	\$2,520.14
Boen Hardwood Flooring	1	Customer Service - Administrative Assistant	1/29/2019	\$631.80
Campbell & Associates Construction	1	Construction Helper	1/8/2019	\$195.44
Duva-Sawko	7	Medical Billing Representative, Claims Research Representative / Specialist	1/10/2019 1/17/2019 1/24/2019 2/8/2019 2/22/2019	\$5,260.80
Early Learning Coalition	2	Intervention & Inclusion Specialist, Community Partnerships Specialist	1/7/2019 2/14/2019	\$1,187.33
Easterseals	1	Registrar	2/11/2019	\$1,042.80
Edgewater Garage Inc	1	Auto Mechanic Assistant	11/21/2018	\$672.00
Endocrinology of Central Florida	1	Medical Office Receptionist	11/28/2018	\$1,562.71
Everglades Boats	5	Laminator, Fiberglass Finisher, Assembler	1/18/2019 1/31/2019	\$6,552.80
Extreme Alteration	1	Cabinet Maker / Installer	2/15/2019	\$1,728.00
Habi Tech Systems	1	Audio and Video Equipment Tech	2/27/2019	\$738.40
Healthy Start	4	Human Resources / Compliance Manager, Coordinated Intake & Referral Specialist, Staff Accountant, Womens Intervention Specialist / Neonatal Outreach Specialist	11/29/2018 2/11/2019 2/22/2019	\$4,223.44
Indian River Self Storage LLC	1	Maintenance	12/4/2018	\$1,536.00

Jacob Heating & Air Conditioning	1	Service Technician	1/3/2019	\$842.40
John Knox Village	4	HR Generalist, LPN, Maintenance Technician	12/18/2018 1/14/2019 1/25/2019 2/28/2019	\$9,569.82
Johnston Brothers Farm	1	Office Assistant	11/15/2018	\$672.00
Mechanical Insulation & Technologies	9	Office Administrative Assistant, Bookkeeper, HVAC Insulation Mechanic, Painter Mastic Applicator	11/9/2018 11/16/2018 12/4/2018 12/5/2018 12/21/2018 1/3/2019 1/7/2019 1/15/2019 2/22/2019	\$11,808.74
Ocean Beachclub Homeowners Association	1	Guest Services Property Support	11/29/2018	\$1,152.00
OneVoice for Volusia	2	Youth Outreach Coordinator, Community & Office Manager	12/6/2018 1/25/2019	\$796.80
Perryman & Associates	1	Sales Consultant	1/31/2019	\$1,094.40
SAAFE Behavioral Services	1	Receptionist	11/21/2018	\$624.00
SE Cline Construction	3	Heavy and Tractor Trailer Truck Driver, Equipment Operator, Construction Laborers	11/30/2018 2/4/2019 2/27/2019	\$4,254.40
Synergy Billing	9	Denial Prevention Associate, Payment Posting Associate, Jr Billing Associate	11/9/2018 2/11/2019 2/18/2019	\$11,365.50
The House Next Door	5	Care Coordinator, Parent Educator, Therapist, Victim Advocate	12/27/2019 1/3/2019 2/18/2019	\$7,065.26
Tree Work Now Inc	1	Tree Groundsman	2/6/2019	\$588.00
TTEC	8	Customer Service Representative	12/3/2018	\$10,523.60
Van Data	1	System Administrator	11/30/2018	\$3,791.42
	1			\$100,030.20

Customized Training Contracts

Company Name	Type of Training	Signed Contract Date	Number of Trainees	Total Unit Cost	Company Match
Dougherty	CNC Helper	1/11/2019	2	\$1,340.16	\$3,816.32
Early Learning Coalition	Early Intervention Specialist	1/7/2019	1	\$2,298.56	\$6,059.98
Everglades Boats	Assembler	2/15/2019	5	\$2,231.25	\$4,023.75
Tree Work Now Inc	HR Team Builder	2/1/2019	1	\$2,234.23	\$3,022.77
United Way	Vice President, Community Impact	1/31/2019	1	\$601.31	\$1,403.07
			10	\$8,705.51	\$18,325.89

CT Related Party Agreements

Company Name	Number of Individuals	Type of Training	Signed Contract Date	Total Cost
Giles Electric	1	Estimator / Project Manager	1/31/2019	\$546.89
Total	1			\$487.50

MINUTES OF THE
CAREERSOURCE FLAGLER VOLUSIA
EXECUTIVE COMMITTEE MEETING
FEBRUARY 28, 2019

A meeting of the CareerSource Flagler Volusia Executive Committee was called to order at 9:00 a.m., on the 28th day of February 2019 at the Administrative office of the organization, located at 329 Bill France Blvd., in the City of Daytona Beach, in the State of Florida, pursuant to written notice fixing said time and place; the same being filed and attached to these minutes.

Mr. Carlos Valderrama chaired the meeting and Ms. Ann Lesizza served as recording secretary.

The following members of the Executive Committee were present:

Dr. Kent Sharples, President – CEO Business Alliance
Ms. Cheryl Tanenbaum, SVP/CFO – Intracoastal Bank
Dr. Aubrey Long, Vice President – Bethune-Cookman University
Mr. Carlos Valderrama, Manager – Valderrama Partners
Ms. Nancy Bradley, Administrator – Daytona College, LLC*
Mr. Bret Schmitz, President – Hudson Technologies
Mr. Tyrone Walker, District Leader - Primerica

The following guests were also present:

Ms. Robin King, President & CEO – CareerSource Flagler Volusia
Ms. Ann Lesizza, Chief Administrative Officer – CareerSource Flagler Volusia
Mr. Charlie Howell, Vice President-Business Development & Technology – CareerSource Flagler Volusia
Ms. Christine Sikora, Vice President of Innovative Workforce Solutions – CareerSource Flagler Volusia*
Ms. Velma Lowe, Managing Director of Operations – Career Steps, Inc.
Ms. Donna Runge, DEO Administrator – Department of Economic Opportunity
Ms. Jennifer Campbell, Chief Financial Officer – CareerSource Flagler Volusia
Ms. Kathy Spencer, Director of Business & Career Services, Case Management, Inc.
Mr. Howard Johnson, Data Manager – Eckerd Connects
Ms. Judy Brown, Innovation & Processes Manager – Career Steps, Inc.
Ms. Jenny Stumbras, Business & Community Development Manager – Career Steps, Inc.
Ms. Jenn Hale, Program & Monitoring Manager – CareerSource Flagler Volusia
Ms. Felicia Benzo, Founder & CEO – Catalyst Global Youth Initiatives, Inc.

*via conference call

Mr. Valderrama called the meeting to order and welcomed everyone. He stated that the first item was the review of the Agenda for the March 29th Board Meeting. Mr. Valderrama stated that there will be the Annual Performance Report from the Department of Economic Opportunity (DEO). Ms. Robin King addressed the Committee and stated that the report from DEO is expected to be approximately 30 minutes. She stated that currently we do not have a business speaker lined up and recommended, because of the time allotted to DEO, that the Committee consider having a conversation regarding the Gig economy. Ms. King advised that CareerSource Florida has commissioned a study that will conclude in May and provided a printed portion of that study. She suggested that the Board discuss what our place might be in support of the upcoming Gig economy.

Next, Mr. Valderrama called on Ms. Nancy Bradley to report on the Career Pathways Committee Meeting. Ms. Bradley addressed the Committee and stated that the members had received the minutes of the meeting with the Agenda. She reported that the Committee had good discussion regarding accomplishments and future issues. Ms. Christine Sikora reported on specific items. She stated that the Committee reviewed the Strategic Goals; what was mentioned at the January Board meeting focusing around the presentations by the Florida Chamber Foundation and the Orlando Partnership. The Committee discussed their role regarding review of the current contracts. The Career Pathways Committee is responsible to review the performance of the current contractors and recommends renewing or not renewing. Ms. Sikora stated that sometime over the summer, the Committee will review different service models since she will be writing the Request for Proposals for the Center Operator, Career Services and our Young Adult Services.

Mr. Valderrama next requested that Dr. Aubrey Long report on the Industry Demand Connection Committee meeting. Dr. Long stated that the Committee met on January 29th and he reported that Mr. Charlie Howell demonstrated the new OJT mobile app. Once a record is saved with the app, it is sent to a quality assurance specialist for approval and then to Ms. King for final approval. He reported that the Committee discussed the Customized Training campaign activities. The Committee had suggested various ways to educate the businesses as to what we offer through the training. Additionally, Dr. Long stated that the Committee looked at the priorities and goals for the coming year. Mr. Tyrone Walker added that the Business Service Representatives are limited to \$9,333 per month each for OJTs for their territories. In order to be flexible, the BSRs are allowed to share their funds.

The next item on the Agenda was a presentation by Ms. Felicia Benzo with Catalyst Global Youth Initiatives, Inc. Ms. Robin King provided a brief background on how she met Ms. Benzo and her strong advocacy for youth. Ms. King stated that recently Ms.

Benzo talked to her about a need they have around their mentoring program. Ms. King explained to the Committee members that we do have discretionary unrestricted funds that we have invested in a variety of different things over the years that our normal allocations cannot cover.

Ms. Felicia Benzo addressed the Committee and discussed the mentoring program. She explained that it is a one-on-one mentoring program. It is a long-term mentoring program which begins in elementary school and goes through to high school graduation. The purpose is to provide the social and emotional tools that the children are not getting to become professional, productive, contributing human beings. Ms. Benzo was very proud to tell the Committee that it is successful. The program provides consistency; 60% of the mentors have mentored the same child for many years. Ms. Benzo discussed how the program for males, DREAM, came about. She highlighted the various details of what the program covers and the successes the youth are experiencing. Ms. Benzo responded to questions from the Committee. They asked about the amount of funding and the follow up. The Committee members reviewed the budget items that had been presented and discussed various expenses involved. The Committee members expressed a desire to support the program and stated it was a very worthwhile model. The members requested that Ms. Benzo present a formal proposal to include an analysis of what the outcomes of the program might be and a budget. The Committee requested that the proposal include a brief paragraph or two on sustainability.

Ms. Robin King provided a report on the Industry Focus Interchange Event which was held on February 22nd. She stated that she felt it was a successful event and asked Mr. Bret Schmitz to comment on the discussions with his group. Ms. King stated that we engaged with businesses that we have not worked with previously. The construction group invited the Building departments of the cities and the City of Daytona participated. The general managers of One Daytona, Tanger Outlets and Tomoka Town Center were there. Ms. King reported that there was a lot of conversation around solutions. There will be follow up meetings with all of the partners over the next few weeks and we will figure out what our next steps are and looking to schedule the next event around August.

Mr. Bret Schmitz reported that the biggest benefit for him was that everyone was at the table and everyone was able to hear each other's challenges and share ideas on how to solve those challenges. He stated that it went much better than he thought it would and he felt valuable connections were made. Mr. Schmitz stated that we need to continue the Interchange Event.

Ms. Nancy Bradley commented on how much they were able to gain from hearing the employers and their needs. She stated that all the education providers were able to better understand what services each provided, and they stated that the information was very beneficial. Ms. Bradley said that the comment that was repeated many times was the need for soft skills. The Healthcare group was very enthusiastic about doing the next event.

Next, Ms. King stated that the State Board held their meetings in mid-February. She provided a portion of a presentation by Mr. Ron Painter, the CEO of the National Association of Workforce Boards (NAWB). Ms. King stated that there is some very good information regarding the Board responsibilities. She explained that Mr. Painter's presentation included conversation on what a healthy board would be talking about. Ms. King stated that with the business speakers we have had coming in over the past year we are getting in the right place to talk about issues and trends. Also, CareerSource Florida's Board approved a State Apprenticeship Policy.

Next, Ms. Ann Lesizza addressed the Committee and called attention to a banking resolution included with their Agenda package and explained that the Board had approved our changing banks to Fifth Third Bank a while ago. The actual resolution as presented by the bank needed to be included in the minutes. Ms. Lesizza requested that the Committee approve the resolution as presented.

1. Upon motion duly made, seconded and unanimously carried, the Executive Committee approved the Fifth Third Banking resolution as presented:

RESOLVED, that Fifth Third Bank ("Bank") is designated a depository of the Company, with full authority to accept deposits made at any time, by any person, and in any form to the credit of this Company in accounts with Bank, in accordance with the written and verbal instructions of the person(s) presenting the funds for deposit or of any document accompanying said deposits and subject to the rules and regulations of Bank.

RESOLVED FURTHER, that Bank is authorized to pay or otherwise honor or apply without inquiry and without regard to the application of the proceeds all checks, drafts, and other orders for the payment, transfer and withdrawal of money from any and all accounts maintained by this Company with Bank, including those drawn to the individual order of a singer, when signed, accepted or endorsed by any of the following officers or employees of this Company:

Printed or Typed Name:

Robin R King	President & CEO
Carlos Valderrama	Board Chair
Jennifer Campbell	CFO
Charles Howell	VP

RESOLVED FURTHER, that any of the above named officers(s), member(s), or partners is/are hereby authorized on behalf of the Company to (i) execute the necessary documents to conduct, if applicable, wire transfer services, automated clearing house transactions, electronic data interchange, sweep services, deposit management services, and lockbox services; and (ii) authorize outgoing wire transfer requests and transfer to and from the accounts of this Company using the funds transfer system of the automated clearing house.

RESOLVED FURTHER, that any of the above named officer(s), person(s), member(s), or partner(s) is/are hereby authorized on behalf of this Company to delegate to another person or persons, as evidenced in a form provided by Bank and executed by any of the above named officer(s), person(s), member(s), or partner(s), the authority to (i) serve as a Channel Administrator as that term is defined under the Bank's Online Channel Access Agreement that governs *Channel Services*, such as Fifth Third Direct; and (ii) initiate electronic funds transfers through use of a Channel Service or through Direct Send File Transfer.

RESOLVED FURTHER, that a facsimile signature of any or all of the above-named signers shall constitute the signature of said signer, regardless of by whom or by what means the actual or purported facsimile signature may have been affixed, if such facsimile signature resembles the facsimile specimen(s) (if any) filed with Bank by the secretary or other officer of this Company.

RESOLVED FURTHER, that the Bank is authorized to rely upon the foregoing resolution until receipt by Bank of written notice of any change or revocation.

Next, Ms. Robin King stated that we serve at the pleasure of the Governor and there is a two-year designation. We can maintain our designation as long as we meet our performance measures and we are fiscally sound. Ms. King stated that she must go before the Counties and request approval of our continued designation. She will go before Flagler County on March 4th and Volusia County Council on March 5th.

Ms. King advised that back in January she had reported that we were awarded three grants from CareerSource Florida and that she would let the Committee know when we

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received the funds. We received the Notice of Fund Availability. In total we have an additional \$513,649 for three programs; one is the Apprenticeship Program with Hudson Technology, more funds toward the STARS Program to serve individuals with disabilities, and the third program is a technology training program specific for seniors.

There being no further business to come before the meeting, it was adjourned.

Recording Secretary