

Attachment A:

Proposal Cover Sheet

SCOPE OF WORK OF PROPOSAL: _____

TOTAL BUDGET:

INDIRECT COST:

INDIRECT COST RATE:

\$ _____

\$ _____

\$ _____

LEGAL NAME OF RESPONDENT: _____

RESPONDENT DOES BUSINESS UNDER THIS NAME: _____

BUSINESS ADDRESS:

Phone: () _____ Fax: () _____ Website: _____

DUNS Number: _____

Name, title and contact information of person authorized to answer any questions about the proposal, negotiate the contract terms and contractually bind the respondent:

Name and Title: _____

Phone: () _____ Fax: () _____ Email: _____

I do hereby certify that this proposal is submitted in accordance with the provisions and conditions outlined in this RFP, that this firm, acknowledges and accepts the terms and conditions of this RFP by tendering an offer to CareerSource Flagler Volusia; that all the information is complete and accurate, and that this proposal represents a firm and fixed offer to provide the requested services. I also certify that the fees in the proposal have been arrived at independently, without consultation, communication, or agreement with any other bidder or with any other competitor for the purpose of restricting competition, as to any matter relating to such fees; and no attempt has been made or will be made by the bidder to induce any other person or organization to submit or not submit a proposal for the purpose of limiting or restricting competition. I further certify that this organization can and will provide and make available, at a minimum, all services described in the proposal.

Signature of Authorized Representative

Date

Printed Name and Title

CareerSourceFV Use Only:

Date Received: _____

Time Received: _____

Received by (Staff Signature): _____