

MINUTES OF THE  
CAREERSOURCE FLAGLER VOLUSIA  
EXECUTIVE COMMITTEE

October 18, 2022

The meeting of the CareerSource Flagler Volusia Executive Committee was called to order at 9:00 a.m., on the 18<sup>th</sup> day of October 2022 at the Administrative office of the organization, located at 329 Bill France Blvd., City of Daytona Beach, in the State of Florida, pursuant to written notice fixing said time and place; the same being filed and attached to these minutes.

Ms. Nancy Bradley Chaired the meeting and Ms. Ann Lesizza served as Recording Secretary. Introductions were made of the members and guests present in the room and the Recording Secretary noted those present. The Recording Secretary called the role for the remaining members present virtually.

The following Committee members were present:

Ms. MaryJo Allen, Chief Nursing Officer, Halifax Health  
Ms. Nancy Bradley, Administrator – Daytona College  
Dr. Aubrey Long, Owner – Long’s Global Business Enterprises, Inc.  
Mr. Bret Schmitz, VP of Manufacturing and Supply Chain – Peerbridge Health  
Mr. Tyrone Walker, HR Director – AO Precision  
Ms. Cheryl Tanenbaum, Chief Administrative Officer – Intracoastal Bank

The following guests were present:

Mr. Charles Howell, Vice President-Business Development & Technology – CareerSource Flagler Volusia  
Mr. Howard Johnson, Data/EF Manager – Eckerd Connects  
Ms. Robin King, President & CEO – CareerSource Flagler Volusia  
Ms. Ann Lesizza, Chief Administrative Office – CareerSource Flagler Volusia  
Ms. Velma Lowe, Managing Director of Operations – Career Steps, Inc.  
Ms. Christine Sikora, Vice President-Innovative Workforce Solutions – CareerSource Flagler Volusia  
Ms. Jennifer Gosling, Executive Assistant – CareerSource Flagler Volusia  
Ms. Kathy Spencer, Director of Business and Career Services – Case Management, Inc.  
Mr. Brian Willard, Program Director – Road to Success  
Ms. Kimberly Grey, - Eckerd Connects

Item and Discussion	Vote	Abstain
<p><b><u>Approval of the Minutes</u></b></p> <p>The Committee reviewed and unanimously approved the July 14, 2022, meeting minutes.</p>	APPROVED	
<p><b><u>REACH Act Update</u></b></p> <p>Ms. Nancy Bradley called on Ms. Robin King to report on the REACH Act. Ms. King stated that three roundtable discussions were held. The first was for economic development and business, the second for education and not-for-profit leaders and the third for Board members and staff. The agenda for each roundtable was the same and Ms. King reported that local participation from each of the different groups had been good. She advised that there will be eight regional in-person sessions and we can have five attend each session. The sessions will be in Ocala. Ms. King will send invitations to the Executive Committee members to see if any members wish to attend one of the in-person sessions.</p> <p>Next, Ms. King discussed the letter grade that would be officially issued in accordance with the REACH Act later in the day. She briefly mentioned the criteria used to determine the letter grade.</p>		
<p><b><u>Nomination of Officers</u></b></p> <p>Ms. Robin King addressed the Committee Members and reported that Mr. Arthur Loeffler has advised that he will have an ongoing scheduling conflict with his responsibilities as Treasurer. Ms. Nancy Bradley proposed that Mr. Bret Schmitz be nominated as Treasurer and Ms. Mary Jo Allen be nominated as Secretary. She stated that the approved slate of officers would go to the full board at the November meeting.</p> <p>Following discussion, upon motion duly made, seconded, and unanimously carried, the Executive Committee approved the slate of officers to be presented to the full board for approval.</p>	APPROVED	

<p><b><u>November Annual Meeting Agenda</u></b></p> <p>Ms. Bradley called attention to the draft agenda included in the agenda package and stated that the Committee needed to determine if there would be a speaker at the meeting. She called on Ms. Robin King to review the items included in the Annual Meeting agenda. Ms. King reviewed some of the items that will take up the bulk of the time; presentations of awards including the Veterans Incentive Award and the Partner for Workforce Excellence. Ms. King explained the Partner for Workforce Excellence Award and that this year, with the approval of the Committee, the award is being presented to Ms. Barbara Girtman for her work and support of community efforts especially with the YETI Initiative. The Committee concurred. Next, Ms. King suggested that the Committee consider Mr. Ken Phelps with the Daytona Chamber of Commerce as a speaker for the Annual Meeting. Mr. Phelps would be reporting on the “YouScience” program. Ms. Christine Sikora will reach out to Mr. Phelps.</p>		
<p><b><u>January Board Agenda</u></b></p> <p>Next, the Committee discussed the January Board Agenda and Ms. King suggested that the January Board meeting be either cancelled or postponed. She stated that the REACH Act study results are scheduled to be presented at the CareerSource Florida Board in February, and it would be better to report the results to the Board members following that report. The Committee recommended cancelling the January meeting.</p>		
<p><b><u>Business Development Committee Report</u></b></p> <p>Ms. Mary Jo Allen presented a report to the Committee on the activity of the Business Development Committee. She stated that the Committee met on September 27<sup>th</sup> and highlighted several areas of discussion. She discussed the presentation from Mr. Robert Erlichman of Reality X2 on augmented reality and how it engages the audience with 3D. Ms. King provided a report to the Committee on grants received including the \$9,000,000 Florida Atlantic Workforce grant given to CareerSource Flagler Volusia, CareerSource Brevard and CareerSource Research Coast and the CDL training grant by DEO.</p>		

<p>Ms. Allen provided a report on the successful August 19, 2022 Alliance4 event and advised that the next event will be on February 10, 2023. She discussed that Ms. Trish McGetrick provided the Committee with an update on the apprenticeship programs.</p>		
<p><b><u>YETI Committee Report</u></b></p> <p>Ms. King reported that there is \$300,000 included in this year's budget for the YETI Program, of which \$50,000 has been obligated to the Boys and Girls Club. She stated that we will issue two Intent to Negotiate (ITN) invitations. One would be between now and April; many of the providers want to do something around the holidays and spring break. If there are remaining funds, a second ITN would be issued in April and would focus on a summer program. Ms. King highlighted several of the businesses that have hired YETI Program participants. She reported that she has presented the Program at several City Council meetings and will be presenting the initiative to the elected officials at the roundtable in November.</p>		
<p><b><u>President &amp; CEO's Updates</u></b></p> <p>Ms. King provided the Committee with updates. She discussed recovery following the storm. Ms. King stated that DEO kicked in quickly and that she has been on daily calls with them. She advised that Citrus Levy Marion has mobile units with computer labs that are on loan to us. They have been stationed at various access points throughout the County. Ms. King reported that there will be funds available for individuals to apply for items such as emergency food. She stated that we will be participating with the temporary jobs portion and that we will receive \$1,750,000 to fund the temporary positions that will be either humanitarian or clean up efforts with a minimum wage of \$15.00 an hour.</p> <p>Ms. King advised that CareerSource Flagler Volusia is the 2022 recipient of the VMA Friend of Industry award and we are planning to have a table, or possibly two, at the Annual Awards Banquet on December 1<sup>st</sup> and she stated that she would like to have the Executive Committee there.</p> <p>Next, Ms. King stated that the final item under her comments is her annual ask of being able to take funds from our unrestricted funds to provide gift cards for all of the staff. The</p>		

<p>Committee discussed the amount and decided, considering current inflation, that the amount should be \$200.00 for each gift card.</p>		
<p><b><u>Adjournment</u></b></p> <p>Ms. Nancy Bradley asked if the members had any new business or comments that needed to be addressed. None were made.</p> <p>There being no further business to come before the meeting, it was adjourned.</p>		