

MINUTES OF THE
CAREERSOURCE FLAGLER VOLUSIA
EMERGENCY EXECUTIVE COMMITTEE

November 8, 2022

The emergency meeting of the CareerSource Flagler Volusia Executive Committee was called to order at 8:30 a.m., on the 8th day of November 2022 at the Administrative office of the organization, located at 329 Bill France Blvd., City of Daytona Beach, in the State of Florida, pursuant to written notice fixing said time and place; the same being filed and attached to these minutes.

Ms. Nancy Bradley Chaired the meeting and Ms. Ann Lesizza served as Recording Secretary. The Recording Secretary called the role and noted the members present.

The following Committee members were present:

- Ms. Nancy Bradley, Administrator – Daytona College
- Mr. Bret Schmitz, VP of Manufacturing and Supply Chain – Peerbridge Health
- Dr. Kent Sharples, President – CEO Business Alliance
- Ms. Cheryl Tanenbaum, Chief Administrative Officer – Intracoastal Bank
- Mr. Carlos Valderrama, Manager – Valderrama Partners
- Mr. Tyrone Walker, HR Director – AO Precision
- Mr. John Wanamaker, CCIM – Coldwell Banker Commercial AI Group

The following guests were present:

- Ms. Robin King, President & CEO – CareerSource Flagler Volusia
- Ms. Ann Lesizza, Chief Administrative Office – CareerSource Flagler Volusia
- Ms. Jennifer Gosling, Executive Assistant – CareerSource Flagler Volusia
- Mr. Dan Laux, CFO – CareerSource Flagler Volusia

Item and Discussion	Vote	Abstain
<p><u>Use of Unrestricted Funds</u></p> <p>Ms. Nancy Bradley called the meeting to order and asked Ms. Robin King to discuss the request for the use of unrestricted funds.</p> <p>Ms. King addressed the Committee members and explained that during the previous program year funds were charged to an incorrect account. This error was discovered by the indication of our burn rate in youth funds as pointed out by DEO. DEO has been informed that we found an error and will correct that error with our next cash draw. In order to correct</p>		

<p>the error internally, Ms. King requested that the Committee approve the use of unrestricted funds. Ms. King reported that systems were being implemented to ensure this type of funding error will not occur in the future. The amount of funds needed is \$312,752.</p> <p>After discussion, upon motion made and seconded, the Committee unanimously approved the use of unrestricted funds to adjust the funding error which occurred in the previous program year.</p>	<p>APPROVED</p>	
<p>Ms. Bradley announced that there was no further business to come before the Committee. The meeting was adjourned.</p>		