

MINUTES OF THE MEETING
OF
CAREERSOURCE FLAGLER VOLUSIA
BOARD OF DIRECTORS

August 19, 2022

The meeting of the Board of Directors of CareerSource Flagler Volusia was called to order at 9:00 a.m., on the 19th day of August 2022 at the Administrative office of the organization, located at 329 Bill France Blvd., City of Daytona Beach, in the State of Florida, pursuant to written notice fixing said time and place; the same being filed and attached to these minutes.

Ms. Nancy Bradley Chaired the meeting and Ms. Ann Lesizza served as Recording Secretary. At the Chair's request, introductions were made by the members in the room and the Recording Secretary called the roll for those members present online and noted each person present.

The following Board members were present:

Ms. Elizabeth Albert, President – Volusia United Educators
Ms. Mary Jo Allen, Chief Nursing Officer – Halifax Health
Mr. Greg Blose, CEO/President – Palm Coast-Flagler Regional Chamber
Ms. Nancy Bradley, Administrator – Daytona College, LLC
Ms. Denise Breneman, Development Manager, NE Region – Special Olympics Florida
Ms. Courtney Edgcomb, President – United Way Volusia-Flagler Counties
Dr. Thomas LoBasso, President – Daytona State College
Mr. Arthur Loeffler, CFO – Dynamic Engineering Innovations
Dr. Aubrey Long, Owner – Long Global Enterprises
Mr. Matthew Nelson, Business Manager – IBEW 756
The Honorable Donald O'Brien, Commissioner – Flagler Board of Commissioners
Mr. Bret Schmitz, Vice President – Peerbridge Health
Dr. Kent Sharples, President – CEO Business Alliance
Ms. Cheryl Tanenbaum, CAO – Intracoastal Bank
Mr. Carlos Valderrama, Manager – Valderrama Partners, LLC
Mr. John Wanamaker, CCIM – Coldwell Banker Commercial AI Group

The following guests were present:

Mr. Robert L. Doyle, III, Director – Division of Blind Services
Mr. Deane DeLoach, Network Administrator – CareerSource Flagler Volusia
Mr. Charles Howell, Vice President-Business Development & Technology – CareerSource Flagler Volusia
Ms. Robin King, President & CEO – CareerSource Flagler Volusia
Mr. Dan Laux, Chief Financial Officer – CareerSource Flagler Volusia
Ms. Ann Lesizza, Chief Administrative Officer – CareerSource Flagler Volusia

Ms. Valerie Uy Ignacio, Digital & Multimedia Director – CareerSource Flagler Volusia

Mr. Judy Brown, Assistant Managing Director of Operations – Career Steps, Inc.

Ms. Trish McGetrick, Outreach & Special Projects Director – CareerSource Flagler Volusia

Ms. Christine Sikora, Vice President-Innovative Workforce Solutions – CareerSource Flagler Volusia

Ms. Kathy Spencer, Director of Business & Career Services – Case Management, Inc.

Mr. Brian Willard, Program Manager – Road to Success

Ms. Jennifer Gosling, Executive Assistant – CareerSource Flagler Volusia

Item and Discussion	Vote	Abstain
<p><u>Consent Agenda</u></p> <p>The Board approved the consent agenda, which included the minutes from the May 20, 2022 Board meeting, the On-The-Job Training (OJT) and Customized Training (CT) agreements, and the addition of Emery Riddle Aeronautical University to the training provider list. A motion was made, seconded, and the consent agenda passed unanimously.</p>	APPROVED	
<p><u>Guest Speaker: Mr. Robert L. Doyle, III</u></p> <p>Ms. Nancy Bradley introduced the Guest Speaker, Mr. Robert L. Doyle, III, Director of Blind Services with the Florida Department of Education. Mr. Doyle addressed the Board and provided an overview of the role Blind Services is playing in our community. He discussed the activities offered to benefit visually impaired individuals maintain employment or become employed.</p>		
<p><u>Two Year Plan</u></p> <p>Ms. Robin King addressed the Board members and highlighted certain portions of the Two-Year Plan updates. An executive summary had been emailed to the Board members earlier in the week and the updates are posted on the organization’s website. Ms. King advised that the updates would go to the Volusia County Council and the Flagler Board of Commissioners for approval. Ms. Nancy Bradley called for a motion to approve the Plan updates.</p> <p>Upon motion duly made, seconded, and unanimously carried the Board approved the 2022 Plan updates.</p>	APPROVED	
<p><u>Executive Committee Report</u></p> <p>Ms. Bradley advised that the minutes of the July 14th Committee meeting were included in the agenda packet. She discussed some of the actions taken which included approval of the 2020-2021 Audit and 990 Tax Return. Ms. Bradley reported that traditionally funds could be moved from Dislocated to Adult as needed. Now in</p>	APPROVED	

<p>order to move any amount over \$10,000 of Dislocated funds to Adult, the transfer must be approved by DEO. Staff are requesting to move up to \$1.3 million from Dislocated funds to Adult funds.</p> <p>After discussion, upon motion duly made, seconded, and unanimously carried, the Board approved the request to move up to \$1.3 from Dislocated Funds to Adult Funds.</p> <p>Next, Ms. Bradley called for a vote to ratify the actions of the Executive Committee. A motion to ratify the actions of the Executive Committee was made, seconded, and passed unanimously.</p>	<p>APPROVED</p>	
<p><u>Highlights</u></p> <p>Ms. Valerie Uy Ignacio and Mr. Charlie Howell provided some recent highlights. Ms. Ignacio discussed and demonstrated the use of QR codes on outreach materials. She explained how the codes reduce the need for printed materials and direct attention to desired information and YouTube videos.</p> <p>Mr. Howell introduced current research into the realm of augmented reality and some of the potential outreach capabilities. He demonstrated a look at some possibilities being reviewed.</p> <p>Ms. Robin King discussed highlights from the YETI Program. She explained that the YETI Program served 169 young adults through six providers last program year. The cost was approximately \$2,255 per participant. Ms. King reported on the successes of the Program. Sisters Build held an open house for the DeLand City Commission; several of the young adults presented to the Volusia County Council and Channel 6 News did a televised piece on the Mr. & Ms. Mentoring program. Ms. King stated that the success of these programs speaks volumes to the importance of offering these services.</p>		
<p><u>President & CEO's Comments</u></p> <p>Ms. King addressed the Board members and reported that Ms. Bonnie Madden had submitted her resignation from the Board. Ms. Madden has had a change in her work responsibilities and can no longer devote the time to the Board. Ms. King expressed the need for a business representative from Flagler.</p> <p>Next, Ms. King reported on the Alliance4 Event, which was held on August 5, 2022. She stated that it was very well attended. The format, using both panel discussion and breakout sessions, was well received. Ms. King advised that the next Alliance4 Event will be held on February 10, 2023.</p>		

<p>Next, Ms. King reported that the first LEEAP Program classes had been held. This Program is teaching entrepreneurial mindset.</p> <p>Finally, Ms. King reported on a new alliance, Florida Atlantic Workforce Alliance. An alliance between CareerSource Flagler Volusia, CareerSource Brevard and CareerSource Research Coast which will focus on talent pipelines and career awareness. The industry sectors will be for aviation, aerospace, and advanced manufacturing. Each of the three workforce boards submitted a proposal for \$3 million to divide the Governor's set aside of \$9 million. This effort is being done in collaboration with our state colleges and school districts.</p>		
<p><u>Informational Items</u></p> <p>Ms. Bradley called attention to the informational items contained in the Agenda package. She advised the members to review the programmatic information located on the link provided on the Agenda.</p>		
<p><u>Next Meeting</u></p> <p>Ms. Bradley advised that the next Board meeting is the Annual Meeting and is scheduled for November 18, 2022.</p>		
<p><u>Adjournment</u></p> <p>There being no further business to come before the meeting, it was adjourned.</p>		