

MINUTES OF THE
CAREERSOURCE FLAGLER VOLUSIA
CAREER PATHWAYS COMMITTEE

April 19, 2022

The meeting of the CareerSource Flagler Volusia Career Pathways Committee was called to order at 9:00 a.m., on the 19th day of April 2022 at the Administrative office of the organization, located at 329 Bill France Blvd., City of Daytona Beach, in the State of Florida, pursuant to written notice fixing said time and place; the same being filed and attached to these minutes.

Mr. Matt Nelson Chaired the meeting and Ms. Jennifer Gosling served as Recording Secretary. At the Chair's request, the Recording Secretary called the roll and noted each person present.

The following Committee members were present:

Ms. Elizabeth Albert, President – Volusia United Educators
Ms. Nancy Bradley, Administrator – Daytona College, LLC
Ms. Denise Breneman, Development Manager, NE Region – Special Olympics Florida
Ms. Courtney Edgcomb, President – United Way Volusia-Flagler Counties
Ms. D.J. Lebo, Executive Director – Early Learning Coalition of Flagler and Volusia
Mr. Arthur Loeffler, CFO – Dynamic Engineering Innovations. Inc.
Mr. Matthew Nelson, Business Manager – IBEW 756
Mr. Ken Phelps, Resource Development Vice President – Daytona Regional Chamber
Mr. Theodore Pobst, District Administrator – Division of Blind Services
Ms. Renee Stauffacher, Director – Flagler County Schools/Technical Institute
Ms. Keri Wagner, Vice President – DaVita Labs
Ms. Sherryl Weems, Associate Vice President – Daytona State College

The following guests were present:

Ms. Jenn Hale, Program and Monitoring Manager – CareerSource Flagler Volusia
Mr. Charles Howell, Vice President-Business Development & Technology –
CareerSource Flagler Volusia
Ms. Velma Lowe, Managing Director of Operations – Career Steps, Inc.
Mr. Jesse McGee, Workforce Systems Analyst – CareerSource Flagler Volusia
Ms. Trish McGetrick, Outreach and Special Projects Manager – CareerSource Flagler
Volusia
Ms. Christine Sikora, Vice President-Innovative Workforce Solutions – CareerSource
Flagler Volusia
Ms. Kathy Spencer, Director of Business and Career Services – Case Management,
Inc.
Mr. Mack Thomas, Program Manager – Eckerd Connects

Mr. Brian Willard, Program Director – Road to Success
 Ms. Jennifer Gosling, Executive Assistant – CareerSource Flagler Volusia

Item and Discussion	Vote	Abstain
<p style="text-align: center;"><u>WIOA Funding and Impact on Operations</u></p> <p>Ms. Christine Sikora advised that the State was anticipating some reductions in the 2022-2023 Program Year (PY) allocations for WIOA Adult, Dislocated Worker, and Youth. She advised that local workforce development boards usually receive their planning allocations in the Spring, and the Board discussed what the impact to youth allocations could be.</p> <p>Ms. Sikora advised that staff worked to lessen the impact by braiding funding from other programs, such as the Temporary Assistance for Needy Families (TANF) for youth who meet the criteria for the program. Additionally, the entrepreneurial mindset facilitator training will be given to youth providers so they can teach those principles to young adults. By offering entrepreneurial training to young adults, a portion of the \$1.9 million-dollar LEEAP grant can be allocated to youth.</p> <p>Ms. Sikora advised that despite the additional braided funding, a shortfall remained. She stated that the Board has opted not to renew the contract for the Daytona Beach Housing Authority (DBHA), with no cause, in order to compensate for this shortfall. Ms. Sikora advised that staff would be working with DBHA to ensure that youth who are still engaged when their contract ends are transitioned to other services or providers.</p>		
<p style="text-align: center;"><u>Review of Current Providers and Regional Performance</u></p> <p>Ms. Sikora presented an interactive dashboard which displayed the performance measures in a format that allowed the user to drill down into the data. She explained there was a lag between receiving performance reports</p>		

<p>from the State, and the dashboard was designed to fill in the gaps using real-time data.</p> <p>Ms. Sikora discussed the performance measures in depth. She advised that the State had recently created a Common Exit Policy which requires that a customer receive a staff-assisted service in order to remain open, or they must be closed. Due to this policy, there were a large number of customers closed in compliance with the new policy, which would affect the performance numbers until next year.</p> <p>Ms. Sikora advised that CareerSource Flagler Volusia is currently not meeting the Dislocated Worker measures, and that would be a focus going forward. She explained that since Dislocated Workers were the smallest population that CareerSource Flagler Volusia serves, it could easily skew the performance measures. Ms. Sikora stated that if a measure is not met for two years in a row, the State would intervene with technical assistance.</p> <p>Ms. Sikora advised that the dashboard would be emailed to the Committee and welcomed any feedback they had.</p>		
<p><u>Contract Extensions and Recommendations:</u> <u>Case Steps, Inc. (CSI)</u></p> <p>Ms. Sikora advised that CSI was the One-Stop Operator who oversees the Career Centers and the training of staff. She stated that CSI shares performance with Case Management, Inc., the provider of Adult and Business Training Services. Ms. Sikora advised that they have met all performance measures, except for Dislocated Workers.</p> <p>A motion was made, seconded, and passed unanimously to recommend extending Career Steps, Inc's contract for one year to the Executive Committee.</p>	<p>APPROVED</p>	

<p><u>Contract Extensions and Recommendations:</u> <u>Case Management, Inc. (CMI)</u></p> <p>Ms. Sikora advised that since CMI shared performance measures with CSI, it was staff's recommendation to extend CMI's contract for one more year.</p> <p>A motion was made, seconded, and passed unanimously to recommend extending Case Management, Inc's contract for one year to the Executive Committee.</p>	<p>APPROVED</p>	
<p><u>Contract Extensions and Recommendations:</u> <u>Eckerd Connects</u></p> <p>Ms. Sikora advised that Eckerd Connects was a youth provider with sites in Deltona, DeLand, and New Smyrna Beach. She stated that Eckerd has met their performance measures, and staff recommended extending their contract for one more year.</p> <p>A motion was made, seconded, and passed unanimously to recommend extending Eckerd Connects' contract for one year to the Executive Committee.</p>	<p>APPROVED</p>	
<p><u>Contract Extensions and Recommendations:</u> <u>Road to Success (RTS)</u></p> <p>Ms. Sikora advised that the RTS program was a combined contract with Flagler County Schools and the George Washington Carver Foundation located in Bunnell. She stated that they have met their performance measures. Ms. Renee Stauffacher declared a conflict of interest.</p> <p>A motion was made, seconded, and passed with one abstention from Ms. Renee Stauffacher, to recommend extending the Road to Success' contract for one year to the Executive Committee.</p>	<p>APPROVED</p>	<p>Renee Stauffacher</p>

<p style="text-align: center;"><u>Contract Extensions and Recommendations: Daytona Beach Regional Chamber</u></p> <p>Ms. Sikora advised that the contract was for Daytona Beach Regional Chamber’s YouScience Skills Assessment Program for young adults. She asked Mr. Ken Phelps to provide an update on the program’s progress.</p> <p>Mr. Phelps reported that the first year was impacted by the pandemic, and the program’s rollout was postponed until the current school year. He advised that they are currently working on getting the employer connections portal implemented so that businesses may post their job information. Mr. Phelps explained that when a student completes their assessment, they receive career pathway matches, information on those fields, and companies in the area that hire for those positions. He advised that a Soft Skills Youth Summit took place in October 2021 to train youth in the soft skills that are needed for all industries, and if extended for another year, he advised that the Chamber intends to hold another Summit in the fall of 2022.</p> <p>A motion was made, seconded, and passed with one abstention from Mr. Ken Phelps, to recommend extending the Daytona Beach Regional Chamber’s YouScience contract for one year to the Executive Committee.</p>	<p>APPROVED</p>	<p>Ken Phelps</p>
<p style="text-align: center;"><u>Young Adult Business Outreach Video Campaign</u></p> <p>Ms. Sikora advised that CareerSource Flagler Volusia received Rapid Response funding from the State, a portion of which is being used to create a series of videos for businesses to highlight the untapped potential of young adult workers. She advised that the outreach does not include retail or hospitality since those are the industries most people associate with young adult workers. Ms. Sikora advised that there are videos of several manufacturers and Halifax Health so far, and more videos were currently being produced. The Committee was shown several of the videos.</p>		

Ms. Sikora asked for the Committee to send her their ideas on how to market these videos to the business community.		
---	--	--