

CONTRACT

This Contract is made and entered into this 27th day of April 2023 by and between the Workforce Development Board of Flagler and Volusia Counties, Inc., d.b.a.

CareerSource Flagler Volusia (hereinafter CareerSourceFV) a Florida private not for profit corporation, whose principal address is 329 Bill France Blvd. Daytona Beach, Florida 32114, and Mr. and Ms. Mentoring (hereafter referred to as Contractor), whose principal address is 1615-1617 Ridgewood Ave, Holly Hill, FL 32117.

IT IS AGREED by and between the parties as follows:

1. Background

CareerSource Flagler Volusia is the recipient of Temporary Assistance for Needy Families (TANF) funds. The TANF program provides flexibility in operating programs designed to help low-income families. One of the purposes of TANF is to promote job preparation.

2. Purpose

The purpose of this Contract is for the Contractor to provide employment training services to 30 eligible participants outlined in Attachment A, Mr. and Ms. Mentoring proposal, with the intent of meeting the purpose of TANF to end the dependence of needy parents on government benefits for eligible youth. The Contractor will document eligibility with Attachment B.

3. CareerSourceFV Responsibilities: CareerSourceFV will assign the necessary personnel and funds to provide the following:

- a) Review reports and present to the Youth Employment Talent Initiative Committee of the CareerSourceFV Board of Directors
- b) Assign one point of contact for this Contract
- c) Pay Contractor upon receipt of invoice documented with completed applications and worksheets of participants

4. Contractor Responsibilities: The Contractor will assign the necessary resources, including personnel, to provide the following:

- a) Complete deliverable as outlined in Attachment A identifying qualified, eligible students to participate in an 8-week work experience and job readiness program.

- b) Submit program end reports no later than fifteen (15) days following the completed timeframe. Program end reports will include statuses on deliverables outlined in Attachments A, including, but not limited to:
 - i) Results of job and career readiness program
 - ii) Number of participants currently enrolled in the program along with completed eligibility forms
 - iii) Types of activities conducted during the job and career readiness program
 - iv) Testimonials from current participants and parents
- c) Submit invoices no later than fifteen (15) days following the completed tasks.
- d) Assign one point of contact for this Contract.

5. Payment Schedule

CareerSourceFV will pay a unit price of \$2,500.00 per program participant. The maximum amount of funding available through this Contract is Seventy-Five Thousand Dollars (\$75,000.00).

6. Funding

As a condition precedent, this Contract is contingent upon the State of Florida receiving Temporary Assistance for Needy Families (TANF) and the receipt of these funds by CareerSourceFV. CareerSourceFV is only a distributor of these funds and is not obligated further.

7. Confidentiality

All Parties agree to observe the confidentiality provisions of their respective programs and regulations. All appropriate information will be shared only between the Parties.

8. Contract Term, Amendment and Cancellation of Contract

Either CareerSourceFV or the Contractor may amend or cancel their involvement in this Contract as outlined in CareerSourceFV's terms and conditions. The Contract will end July 28, 2023.

This Contract is subject to and incorporates the following:

- a) Attachment A
 - i) Original Proposal
 - ii) Original Logic Model
- b) Attachment B
 - i) TANF eligibility form and worksheet
- c) Attachment C
 - i) Section A – General Terms and Conditions
 - ii) Section B – Special Terms and Conditions

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day and year first above written:

CareerSource Flagler Volusia

Signature of Authorized Official

Robin R. King
Typed Name of Authorized Official

President & CEO
Title of Authorized Official

Jennifer Gosling
Witness

Ms. and Ms. Mentoring

Signature of Authorized Official

Derrick Collins
Typed Name of Authorized Official

Program Director
Title of Authorized Official

Jennifer Gosling
Witness