**MINUTES OF THE**

**CAREERSOURCE FLAGLER VOLUSIA**

**Youth Employment Training Initiative**

**October 3, 2022**

A meeting of the CareerSource Flagler Volusia Youth Employment Training Initiative (YETI) Committee was called to order at 11:00 a.m. on the 3rd day of October 2022, pursuant to written Notice fixing said time and place; the same being filed and attached to these minutes.

The Honorable Barbara Girtman Chaired the meeting and Ms. Jennifer Gosling served as the Recording Secretary.

The following members of the Youth Employment Training Initiative were present:

The Honorable Barbara Girtman, Councilwoman – Volusia County Council

Ms. Helga van Eckert, Director – Volusia County Economic Development

The following guests were also present:

Ms. Robin King, President & CEO – CareerSource Flagler Volusia

Ms. Jennifer Gosling, Executive Assistant – CareerSource Flagler Volusia

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| **Item and Discussion** | **Vote** | **Abstain** |
| **Outcomes from YETI Spring 2022**  Ms. Robin King reviewed the outcomes from Spring 2022 and highlighted that 169 youth were served this year compared to 104 served last year. |  |  |
| **Schedule and Budget for 2022-2023**  Ms. King reported that there was $300,000 in Temporary Assistance for Needy Families (TANF) funds set aside for the YETI program this year with $50,000 already obligated for the continuation of the Boys & Girls Club program. She recommended issuing an Intent to Negotiate (ITN) invitation this month for programs during the school year and then issue a second ITN in April for summer programs. Ms. King explained that closer to the end of the year, staff will have a better estimate of TANF funding that may be available to fund summer programs. She advised the school year programs would remain capped at $50,000 each.  Additionally, Ms. King stated that she would be applying for another Truist grant for this year. |  |  |
| **Selection of Providers**  Ms. King reported that the Chiles Academy did not respond to a request for a final report or provide any metrics; therefore, she did not recommend contracting with them again this year. Ms. King advised that there were two other programs that have indicated interest in submitting applications; one of whom CareerSource Flagler Volusia is currently contracted with through the LEAAP grant. |  |  |
| **Next Steps**  Ms. King advised that she would be holding a bidder’s workshop again this year and would provide technical assistance to agencies that may need help when applying.  The Committee discussed possible metrics that would hold agencies accountable without inhibiting their work or exceeding their administrative capacity.  Ms. King recommended introducing the concept of logic models, which would put agencies in the mindset of articulating their Key Performance Indicators (KPI), outcomes, and defining the short-term and long-term success of their programs.  Ms. King advised that Ms. Jennifer Gosling would be working closely with the YETI program in a similar capacity as Ms. Angela Hamilton did previously. Ms. King stated that she would be working with Ms. Gosling to create some easy logic models and would bring the providers together for an in-person meeting to help with their capacity building and expand their understanding of what is needed in order to apply for other funding opportunities.  Ms. King advised that once an ITN has been drafted, she would send it out to the Committee for their feedback. |  |  |