**MINUTES OF THE**

**CAREERSOURCE FLAGLER VOLUSIA**

**Youth Employment Training Initiative**

**May 9, 2022**

A meeting of the CareerSource Flagler Volusia Youth Employment Training Initiative (YETI) Committee was called to order at 12:30 p.m. on the 9th day of May 2022, pursuant to written Notice fixing said time and place; the same being filed and attached to these minutes.

The Honorable Barbara Girtman Chaired the meeting and Ms. Jennifer Gosling served as the Recording Secretary.

The following members of the Youth Employment Training Initiative were present:

Ms. Denise Breneman, County Director, Flagler and Volusia – Special Olympics Florida

The Honorable Barbara Girtman, Councilwoman – Volusia County Council

Dr. Aubrey Long, Owner – Long Global Enterprises

Ms. Jenae Matthews, HR Manager – Hard Rock Hotel

Ms. Helga van Eckert, Director – Volusia County Economic Development

The following guests were also present:

Ms. Robin King, President & CEO – CareerSource Flagler Volusia

Ms. Jennifer Gosling, Executive Assistant – CareerSource Flagler Volusia

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| **Item and Discussion** | **Vote** | **Abstain** |
| **YETI Update**  Ms. King reviewed the current contracts with Catalyst, Sisters Build, Community Healing Project, Chiles Academy, and the Boys and Girls Club. She advised the current contracts would serve a hundred youth at a cost of $244,000, which was approximately $3,000 over budget. Ms. King advised that there are unexpended Temporary Assistance for Needy Families (TANF) funds until August that can be applied to cover the budget overages. |  |  |
| **Program Expansion**  Ms. King advised that with the unexpended TANF funds, she reached out to the current contract providers to offer possible expansions to their programs. She stated that several current providers responded. Additionally, Ms. King advised that Mr. and Ms. Mentoring, who is not a current provider, has submitted a proposal for a year-round program. She stated that she informed them that since their proposal extends into the new fiscal year, the Committee would only consider their summer program until next year’s allocations are known.  Ms. King advised that an expansion with all the providers who responded, including Mr. and Ms. Mentoring, would serve seventy-five additional youth for $147,000. If the current expenditures and the expansion are combined, the average cost per youth was approximately $2,200.  A motion was made, seconded, and unanimously passed to approve the expansion to serve an additional seventy-five youth. | APPROVED |  |
| **Catalyst**  Ms. King reported that CareerSource Flagler Volusia received a request for $338,000 from Catalyst. She explained that in addition to the YETI piece, Catalyst provides other summer programs and year-round mentoring for in-school youth. She noted that CareerSource Flagler Volusia serves out-of-school youth and the amount requested is beyond what could be approved without procurement.  The Committee agreed that Catalyst provides an excellent program for young adults; however, their request was outside the scope of what CareerSource Flagler Volusia could fund. The Committee recommended Ms. King continue to work with Catalyst to research other alternate funding sources. Ms. King discussed some upcoming meetings she had planned with the superintendent of Volusia County Schools, the practitioners, and the City of DeBary where she may be able to ask for program support for Catalyst.  A motion was made, seconded, and unanimously passed to support Catalyst’s efforts in securing funding.  Ms. King discussed recently ending a youth program with the Daytona Beach Housing Authority due to a decrease in allocations in next year’s budget. The Committee asked if there were funds CareerSource Flagler Volusia could use to assist Catalyst. Ms. King replied that there was a $20,000 grant from Truist, and that would not be enough to cover the program’s expenses. She stated that Catalyst could fall under the YETI program if the young adults meet the eligibility requirements. The Committee discussed other possible funding sources. | APPROVED |  |
| **Next Steps**  Ms. King advised that she would reach out to the providers approved for the expansion and will begin rewriting their contracts. She advised that Ms. Angela Hamilton, who was assisting with the YETI program, recently left the company to work for a family-owned business. Ms. King stated that Ms. Jennifer Gosling will be changing roles and will be taking on contract management in-house which would encompass some of what Ms. Hamilton was doing with the YETI program.  The meeting was adjourned. |  |  |