

MINUTES OF THE JOINT MEETING
OF THE
CAREERSOURCE FLAGLER VOLUSIA
BUSINESS DEVELOPMENT
& CAREER PATHWAYS COMMITTEES

September 26, 2023

A hybrid meeting of the Business Development Committee and Career Pathways Committee was called to order at 9:00 a.m. on the 26th day of September 2023, at the administrative office of the organization located at 329 Bill France Blvd., Daytona Beach, FL 32114, pursuant to written notice fixing said time and place; the same being filed and attached to these minutes.

The following Committee members were present:

Mr. Matt Nelson – Business Manager – IBEW #756
Ms. Denise Breneman - Development Manager - Northeast Region Special Olympics Florida
Mr. Tyrone Walker - Director of Human Resources – AO Precision Manufacturing, LLC
Ms. Mary Jo Allen – Chief Nursing Officer – Halifax Health
Mr. John Wanamaker, CCIM – Coldwell Banker Commercial AI Group
Ms. Nancy Bradley, Administrator – Daytona College, LLC
Mr. Brad Harris, Business Manager – Volusia County Economic Development
Ms. Courtney Edgcomb, President – United Way Volusia-Flagler Counties
Ms. Kelly Amy – Junior Achievement Central Florida
Mr. Lawrence Anderson, Partnerships Manager - United Way Volusia-Flagler Counties
Ms. Renee Kirkland, Director – Flagler Technical College
Mr. Ted Pobst – Division of Blind Services – District Administrator
Mr. Ken Phelps, Vice President of Resource Development – Daytona Beach Regional Chamber
Mr. Robert Cruz – Electrical Training Alliance of Daytona Beach
Mr. Shailesh Patel – President Dredging and Marine Consultants

The following guests were present:

Ms. Robin King, President & CEO – CareerSource Flagler Volusia
Ms. Christine Sikora, Vice President-Innovative Workforce Solutions - CareerSource Flagler Volusia
Ms. Trish McGetrick, Outreach & Special Projects Manager – CareerSource Flagler Volusia
Mr. Charlie Howell, Vice President of Business Development and Technology – CareerSource Flagler Volusia
Ms. Mandi Bonner – IT Technician CareerSource Flagler Volusia
Ms. Jenn Hale – Program & Monitoring Manager – CareerSource Flagler Volusia
Mr. James Alvarado – Business Services Manager – CareerSource Flagler Volusia

Mr. Jesse McGee – Workforce Analyst - CareerSource Flagler Volusia
 Ms. Kathy Spencer, Director of Business & Career Services – Case Management, Inc.
 Mr. Howard Johnson, Data Manager – Eckerd Connects
 Mr. Brian Willard, Program Director – Road to Success

Item and Discussion	Vote	Abstain
<p>Mr. Matt Nelson welcomed the joint committee members and asked the members in the room and online to introduce themselves. He explained that the purpose of the meeting was to discuss the training budget for the 2023/2024 year.</p>	N/A	N/A
<p><u>Discussion of the Budget and its Impact on Training Services.</u></p> <p>Ms. Christine Sikora gave an overview on the budget constraints for our current fiscal year and the effects that overall funding cuts and the consolidation with Brevard will have on our ability to provide training services. She asked for the committee’s input on the best use of our limited training funding for Individual Training Accounts (ITAs), On-the-job Training (OJTs), and Customized Training (CTs), so that we can serve the greatest number of job seekers through the end of the 23/24 fiscal year.</p> <p>The committee discussed different options, such as reducing the total amount of funds that a business is eligible to receive each year, raising the minimum hourly wage required for an employee to qualify for an OJT reimbursement, focusing training dollars on specific industry sectors, and reducing the amount that an individual will be granted for an ITA scholarship.</p> <p>After a robust discussion, the committee voted to make the recommendation to the Executive Committee that the base OJT hourly rate be increased from \$12 per hour to \$16 per hour. Additionally, the committee voted to recommend lowering the maximum amount for an ITA that an individual can receive for schooling; reducing the amount from \$7,500 to \$5,000. This reduction will follow a tiered approach, which determines the amount paid for an ITA based on performance factors, such as the wage of the particular occupation and our targeted, in-demand sectors.</p>	Approved	

<p><u>Discussion of the Business Services Team Moving In-House, and the new Request for Proposals (RFP)</u></p> <p>Ms. Sikora explained to the committee members that the waiver to bring the Business Services team in-house as board staff, effective October 1st, was approved by CareerSource Florida. This change will enable us to align more closely with the structure of Brevard's Business Services Team</p> <p>Additionally, Ms. Sikora also covered the process of seeking bids for contracted services, and that we are waiting guidance from the state on how consolidation will affect the request for proposal process and its timeline.</p>		
<p><u>Other Business</u></p> <p>With no other business, the meeting was adjourned.</p>		